



## **MILECASTLE PRIMARY SCHOOL POLICY FOR SUPPORTING PUPILS AT SCHOOL WITH MEDICAL CONDITIONS**

### **RATIONALE**

Section 100 of the 'Children and Families Act 2014' places a duty on governing bodies of maintained schools, proprietors of academies and management committees of PRUs to make arrangements for supporting pupils at their school with medical conditions.

In meeting the duty, the governing body of Milecastle Primary will comply with the guidance issued by the Secretary of State under Section 100 which will come into force on 1 September 2014. This guidance replaces previous guidance on Managing medicines in schools and early years setting published in March 2005.

### **NAMED PERSON**

The headteacher will act as the named person through which enquiries regarding the educational needs of a sick child or young person should be directed. They should be the first port of call where a dialogue needs to be established.

This may be delegated at a later stage to the child's class teacher if he/she has all the relevant information concerning the child and is the best person to provide work and up to date information about the child's attainment and progress.

### **ABSENCES DUE TO ILLNESS**

- **up to 15 school days**

For those pupils who experience a period of absence of up to 15 days without notification, the school will inform its attached Attendance Officer or Family Support Officer in order to obtain a valid reason and as a method of tracing the pupil's attendance.

- **16 working days or more**

The above process will be followed but the school or Attendance Officer will liaise with Newcastle Bridges School in order to discuss the possibility of Medical Home Tuition. (Each case will be considered on its own merits).

### **INFORMATION**

In the case of Milecastle being informed that a pupil is likely to have prolonged or recurrent periods of absence from school due to a medical condition, we will inform the concerned staff to ensure that the appropriate work is provided for the pupil.

Information will be placed on the pupil's records.

Any relevant information for staff will be circulated appropriately.

### **PROVISION OF WORK**

Milecastle Primary School remains responsible for work for the pupil with medical needs. If the period of absence is less than three school weeks then the school will send work home if the child is well enough to do it. If the period of absence is expected to be longer than three weeks then the school will provide as much information as possible for the home tutor where the pupil is receiving Home Tuition or hospital teacher, where the pupil is in hospital.

### **REINTEGRATION**

Returning to school after a period of illness can be an emotional hurdle for a child.

Milecastle will endeavour to maintain contact during the period of illness in order to support the successful return to school.

Where appropriate Milecastle will encourage some peer group contact as this is very important to the sick child.

Gradual reintegration will be facilitated where necessary as this may be of great importance to the success of reintegration.

The Named Person will draw up a reintegration plan if thought necessary. For a checklist of considerations please refer to **Reintegration Action Plan**.

**Please refer to DfE 'Supporting pupils at school with medical conditions statutory guidance for governing bodies of maintained schools and proprietors of academies in England' April 2014.**

For information regarding Home Tuition or hospital teaching contact:

Mr K Stafford

Headteacher,

Newcastle Bridges School.

(see LA contact booklet)